

PEREHDYTYS.FI – Privacy Policy

Effective date: 11.8.2025

1. GENERAL

We at Perehdytyspiste (Business ID: 2438499-3) ("**Service Provider**", "**we**" or "**us**") are committed to keeping personal data secure and to complying with the General Data Protection Regulation (EU) 2016/679 ("**GDPR**") and applicable data protection legislation. This privacy policy ("**Privacy Policy**") explains how we collect, process, and use the data of the user ("**User**" or "**you**") when Users use the Perehdytys.fi software service ("**Service**").

To ensure you are informed about how we process your personal data, we ask you to read this Privacy Policy carefully. By using the Service, you acknowledge and accept the terms of this Privacy Policy.

Note: This Privacy Policy only applies to the User personal data that we process as a data controller in accordance with the GDPR. It does not apply to User personal data or any other content that we process as a data processor on behalf of our customers, when they act as data controllers, nor to any of our employment-related personal data.

2. DATA CONTROLLER

The Service Provider acts as the data controller, meaning the entity responsible for the collection and processing of personal data.

The Service Provider's contact details are:

- **Name:** Perehdytyspiste (Y-tunnus: 2438499-3)
- **Email:** riku@perhdytys.fi
- **Address:** Varputie 6, 16300, Orimattila

3. COLLECTING PERSONAL DATA

We process personal data solely for the purposes of providing, producing, maintaining, and developing the Service, fulfilling its technical and operational requirements, or complying with statutory obligations. We do not collect special categories of personal data (e.g., health data or other sensitive information), and Users should not input or submit such data via the Service."

Below is a more detailed breakdown of the purposes of processing and their legal bases in accordance with the GDPR:

- **Account Information:** User's name, email address.

- **Usage Data:** Information on the use of the Service, such as event logs, timestamps, features used, device details, IP address, and browser version.
- **Tracking and Cookies:** Information collected through cookies and similar technologies. Cookies help us understand how the Service is used and improve its functionality and security. When you visit our Service, you will see a cookie notice providing detailed information about the cookies we use and their purposes. Through the cookie notice, you can manage your cookie preferences (for example, allowing only certain cookies or completely blocking non-essential cookies according to your preferences).

4. PURPOSE AND LEGAL BASIS FOR PROCESSING

We process personal data solely for the purposes of providing, producing, maintaining, and developing the Service, fulfilling its technical and operational requirements, or complying with statutory obligations.

Below is a more detailed breakdown of the purposes of processing and their legal bases in accordance with the GDPR:

Purpose of Processing	Legal Basis
Provision and maintenance of the Service	• Legitimate interest • Contract
Service development and analysis	• Legitimate interest
Payment processing	• Contract
Customer service and communications	• Legitimate interest
Compliance with legislation	• Legal obligation
Monitoring compliance with contractual terms	• Legitimate interest

5. DISCLOSURE OF PERSONAL DATA

In connection with the Service, we may disclose Users' personal data to third parties as follows:

- **Professional Advisors:** We may disclose personal data to professional advisors when necessary for them to provide services to us, including accounting, audit, legal, and other services.
- **Business Transactions:** We may disclose personal data in connection with a merger, acquisition, sale of assets, reorganization, or other business transaction or investment involving the Service Provider or its group companies.

- **Other Users of the Service:** We may disclose personal data between users when users utilize certain features of the Service that enable data sharing or direct disclosure of personal data to other users of the Service within the same customer company.
- **Service Providers:** We may disclose personal data to third-party service providers for the provision, maintenance, and development of the Service. Such service providers include, among others, Amazon AWS and Hetzner Finland.
- **Authorities:** We may disclose personal data to public authorities, law enforcement agencies, and other entities to fulfill legal obligations, respond to requests and demands from authorities, or protect our rights and the rights of others.

6. TRANSFER OF PERSONAL DATA

As a rule, we do not transfer personal data outside the EU or the EEA. In exceptional cases, we may transfer personal data outside the EU and the EEA if it is necessary to provide the Service in accordance with the Service contract. In such cases, we comply with the obligations of the GDPR and national data protection legislation for personal data transfers. When we transfer data to countries outside the EU and the European Economic Area, we use the EU Standard Contractual Clauses approved by the European Commission or another equivalent lawful mechanism. You may request more information on the safeguards we use by contacting us via the contact details provided at the beginning of this Privacy Policy. You acknowledge such transfers of personal data.

7. SECURITY MEASURES

We use commercially reasonable and generally accepted industry practices to protect personal data. However, no method is completely secure, so while we strive to safeguard the personal data in our possession, we cannot guarantee its absolute security. Please note that the User is solely responsible for storing and protecting their login credentials and for restricting access to their devices and account.

8. DATA MEASURES

We retain personal data only for as long as necessary to fulfill the purposes set out in this Privacy Policy, unless a longer retention period is required for business or legal reasons and is permitted under applicable law.

9. RIGHTS OF DATA SUBJECTS

The User, as a data subject under the GDPR, has, among others, the following statutory rights:

- Right of access your personal data.
- Right to rectification.

- Right to erasure ("right to be forgotten").
- Right to restriction of processing.
- Right to data portability.
- Right to object to the processing of personal data.
- Right to lodge a complaint with a supervisory authority (the Data Protection Ombudsman in Finland).

If you wish to exercise your rights, please contact us using the contact information provided at the beginning of this Privacy Policy.

If you wish to file a complaint or contact a supervisory authority in relation to personal data processing, the competent supervisory authority in Finland is the Data Protection Ombudsman. Its contact details are available at: <https://tietosuoja.fi>.

10. CHANGES TO THIS PRIVACY POLICY

We may update and amend this Privacy Policy from time to time. We will notify you of such updates by email to the address you used to register for the Service, or by posting a notice on our Service, prior to the changes taking effect. By using the Service after changes have been made to this Privacy Policy, you agree to all amendments in the updated Privacy Policy. We will publish the updated version of this Privacy Policy on our website and include a new "Effective Date."